

Finance Council Minutes 8-27-13

The meeting was called to order by Chair Dennis Drish at 5:30 pm. Members present were: Fr. Troy, Rachel Berdo, Dennis Drish, Carl Berst, and Terry Engelken. Mary Ward and Chet Wisniewski were also present.

Fr. Troy began the meeting with a prayer. The June 25, 2013 minutes were approved as presented.

The Business Managers report was reviewed. Mary reported three computers needed to be replaced. Terry moved and Carl seconded to purchase 3 computers for \$2,000 or less. Motion passed.

The financial reports were reviewed and discussed in detail. Carl moved and Rachel seconded to approve the 6-30-13 and 7-31-13 financial reports. Motion passed.

The Investment and Building Project Reports were reviewed.

Father reported the Mass Schedule and locations were working out fine. The parish will have a Leadership Retreat on October 22 from 6:30 to 9:30 in Tobin Hall. There will be a speaker. This will be in lieu of the Finance Council regular meeting

Our new St. James School Principal Chet Wisniewski gave the school report. There are 74 students K-5 this year and 103 total including the 29 3 & 4 year old preschoolers. He reported the year is off to a good start. They have developed a volunteer schedule with Home & School this year and most items are filled for the times needed for the 1<sup>st</sup> semester.

Dennis reported that there are only a couple of pews left to purchase. \$3,000 has been raised from the sale of the pews so far. The asbestos abatement is complete. Marshalls will be installing the tile very soon.

We discussed the budget for 2013-2014 and a couple of items that were tweaked when the actual costs were identified. The internal questionnaire was reviewed in detail.

We discussed and reviewed the employee handbook. Rachel moved and Carl seconded to approve the employee handbook. Motion passed. Rachel moved and Carl seconded to approve the following Corporate Resolution: Resolved: Having been reviewed and approved by the Parish Finance Council, and St. James School Board, the Board of Directors accepts the revised Staff Handbook. Motion passed.

The next regular meeting will be September 24, 2013 at 5:20.

Terry moved and Rachel seconded to adjourn. Motion passed.

We concluded with a prayer. Following the meeting we toured the church to check out the renovation progress.

Submitted by:

Terry Engelken,

Secretary